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Kirksville, MO 63501-4221

TO: ALL PROSPECTIVE VENDORS

RE: Addendum No. 1
Admissions Printing
Project No. SP26-01

Addendum No. 1 is issued to inform vendors that we have received questions that require a response, and therefore, an addendum. Please refer to the questions and responses provided.

Please confirm that we have the correct email address for your company. This addendum and subsequent addendums will be sent to all firms who have expressed their interest in submitting a proposal.

Vendors are to acknowledge receipt of Addendum No. 1 in their response.

If you have further questions, please contact me at sjones@truman.edu. Thank you.

Sincerely,

A handwritten signature in cursive script that reads 'Sarah Jones'.

Sarah Jones
Purchasing Buyer

Project No. SP26-01 Admissions Printing Addendum 1

1. The press we're going to be printing these on is a high energy UV press where the ink dries instantly and therefore aqueous coating is a waste of money. Can we quote it without aqueous on these pieces?
 - a. Vendors may propose services without the aqueous coating based on a sample submitted with the vendor's proposal. Truman, at its sole discretion, will determine if the samples without aqueous coating are acceptable.
2. How are we personalizing these pieces in black? Is it just ink jetting the addresses or is this black variable data printed on one side?
 - a. Variable printing is for address labels only. Aside from addresses, other content on pieces is not variable.
3. What is "barrel fold"? Is it what we call a roll-fold or a double parallel fold? Either way there seems to be some slight sizing issues. The Visit Options brochure is 22" x 9" flat barrel folding to 6" x 9", but the Junior Search piece is 24" x 9" barrel folding to 6" x 9". Is the flat size really 24" x 9" on the Visit Options piece, or is the finished size on the Junior Search piece more like 5.25 x 9?
 - a. Truman considers the terms "barrel fold" and "roll fold" as synonymous. Upon further review the flat Junior search piece measures 9" x 23.625" and the finished piece measures 9" x 6". The flat Visit Brochure piece measures 9" x 17.625" and the finished piece will also measure 9" x 6"
4. You mention sending a sample card with the color purple on it with the bid. Is this a real request? Is it a PMS color? Since everything is printing CMYK (4CP) it wouldn't match the spot color exactly.
 - a. The following link describes the Truman's color preference: <https://identity.truman.edu/trumans-brand-identity/brand-colors/>. If the vendor is unsure whether it can produce the requested color print, then please send sample purple printed material to Truman with the proposal. Truman, at its sole discretion, will determine whether to accept the print color.
5. I see velvet cover and velvet text stock on several of these items. Are you open to satin, silk or dull stocks?
 - a. Truman prefers velvet cover and velvet text. However, Truman will consider satin or silk finishes based on a sample submitted with the vendor's proposal. Truman, at its sole discretion, will determine whether to accept other finishes.
6. Item # G- Letter piece is there variable data on the letter or is it a common letter?
 - a. It is a common letter.
7. Item # I- Viewbook- Is the shrink-wrap is individually or in multiples of?
 - a. Truman doesn't expect each item to be shrink wrapped individually. Truman prefers larger bundles to be packaged with shrink wrapping for storage purposes.
8. Also are you open to wafer seals on the barrel roll pieces?
 - a. Truman does not prefer wafer seals.